### **MOL India Website - Privacy Policy**

The following Privacy Policy aims to clarify how MOL (Shipping) India Private Limited (hereafter known as "MOL India", "we", "us", "our") may obtain, employ, retain, disclose, or otherwise manage your personal information, which encompasses the data you furnish while utilizing our website. Furthermore, we have detailed the rights you possess regarding your personal data.

## Handling Personal Information

MOL India may engage in the processing of your personal data when necessary for legitimate MOL India purposes, including but not limited to:

- 1. Reviewing applications for products and services.
- 2. Delivering products and services; it is essential for an organization to process information to provide these.
- 3. Monitoring and enhancing our website and its content.
- 4. Conducting market research and surveys to enhance our products and services.
- 5. Sending information about our products and services for marketing and promotional purposes.
- 6. Adhering to relevant local or foreign laws, regulations, policies, voluntary codes, directives, judgments, court orders, contractual obligations pursuant to agreements between MOL India and authorities, regulators, enforcement agencies, or bodies, and responding to requests from these entities.
- 7. Establishing, exercising, or defending legal rights in connection with legal proceedings, including seeking professional or legal advice.
- 8. Surveillance of premises through video recording.

MOL India processes your personal data to fulfill contracts/agreements with you, comply with legal or regulatory obligations, or pursue legitimate interests in providing high-quality products and services and mitigating excessive risks. In cases where sharing personal data is optional, choosing not to do so may impact features like personalization that rely on such data.

#### Access to Personal Information

Only a select list of recipients with a legitimate need to know or as mandated by law will have access to the personal data processed by MOL India. Please note that our policy does not extend to third-party websites where our online advertisements are featured, nor to linked third-party websites that operate independently of our control.

To the extent allowed by law, MOL India reserves the right to record and monitor your communications with the company. This is done to ensure adherence to our legal and regulatory obligations as well as our internal policies.

#### Retention of Personal Information

The personal data processed by MOL India will be maintained in a format that allows your identification for a duration no longer than necessary for the specific purposes outlined in accordance with legal, regulatory, or statutory obligations. Once these designated periods conclude, your personal data will either be deleted or archived to fulfill legal retention requirements or align with applicable statutory limitation periods.

### Accessing and Controlling Your Personal Data

Subject to applicable laws, regulations, and industry guidelines, you may have the right to exercise data subject rights regarding the processing of your personal data by MOL India.

MOL India may, under certain circumstances and in accordance with the law, charge a fee for fulfilling your request, especially in the case of excessive or manifestly unfounded requests, subject to applicable conditions.

MOL India commits to providing information on the action taken in response to a request related to Data Subject Rights promptly and, in any case, within one month of receiving the request. This period may be extended by an additional two months when necessary, considering the complexity and volume of requests. MOL India will inform the data subject of any such extension within one month of receiving the request, along with the reasons for the delay.

To exercise your data subject rights, please utilize the data subject right request form or send an email to the data protection officer (refer to the last section of this policy for contact details).

Additionally, please be aware that you have the right to file a complaint with a competent Data Protection Authority, where applicable, regarding MOL India's adherence to the relevant data protection laws and regulations.

#### Security

Ensuring the security and confidentiality of your Personal Data is a priority for us, and MOL India has dedicated substantial resources to safeguard and maintain the confidentiality of your personal information. When engaging external service providers as processors, we insist that they uphold the same high standards as MOL India. Regardless of the location where your personal information is transferred or stored, we take all reasonable steps necessary to ensure the secure handling of personal data.

#### Social Media

MOL India maintains channels, pages, and accounts on various social media platforms to inform, assist, and engage with employees, vendors, and clients/customers. Monitoring and recording comments and posts on these channels about MOL India allow us to enhance our products and services.

Please be mindful not to communicate the following information to MOL India through these social media sites:

Confidential personal data, including information about your financial situation, bank account details, transactions, etc.

Sensitive personal data, which includes (i) special categories of personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for uniquely identifying a natural person, data concerning health, or data concerning a natural person's sex life or sexual orientation; and (ii) other sensitive personal data such as criminal convictions and offenses and national identification numbers.

Excessive, inappropriate, offensive, or insulting information towards individuals.

It's important to note that MOL India is not responsible for any information posted on these sites, except for the content posted by its employees on its behalf. MOL India takes responsibility solely for its own use of personal data received through such social media sites.

# Changes to this Privacy Policy

MOL India may in its absolute discretion update this policy from time to time.

The use of the MOL India Websites and any products and services supplied are subject to our Terms of Use.